

OUTINGS

Policy statement: Outings

It is my policy to keep children safe on outings whilst in my care.

Procedure (how I put the statement into practice)

In order to do this I will ensure that:

I risk assess of the proposed outing.

I obtain written parental permission for children to take part in regular, local outings whilst in my care and specific written permission for a longer outing.

I take essential records and equipment for each child on outings as necessary, including contact telephone numbers for parents, a first-aid kit and a mobile telephone.

I will ensure that I and any other driver transporting children in their own vehicle has adequate insurance cover and age appropriate car safety seats. This also applies to the use of mini cabs.

I make parents aware of what I will do in the event of a lost child.

This policy also links with my accident and emergency procedures.

Date policy was written	September 2013
This policy is due for review on the following date	March 2014

This policy supports the following requirements and standards:

England

Meeting the Early Years Foundation Stage Safeguarding and Welfare Requirements

Safety and Suitability of premises, environment and equipment, Risk assessment, Outings