

## MEDICINES

### Medicines

As a childcare provider I will ensure that I implement an effective procedure to meet the individual needs of a child when administering medicines. In order to achieve this I will do the following:

#### Procedures (how I will put the statement into practice)

I will keep a written record of a child's need for medication and ask parents to update regularly

I will keep written records of all medicines administered to children in my care and will inform parents when a medicine has been administered including the time and dosage.

I will store all medicines safely in the fridge or cupboard (out of reach of children) and strictly in accordance with the product instructions and in the original container in which it was dispensed.

I will obtain prior written permission from parents for each and every medicine to be administered before any medication is given.

I will work in partnership with parents to ensure the correct medication, dosage etc is given.

If the administration of prescription medicine requires technical/medical knowledge then I will attend training from a qualified health professional. The training will be specific to the child in question.

I will only administer prescription medication to the child if it is prescribed for by a doctor, dentist, nurse or pharmacist.

I will only administer non-prescription medication such as pain and fever relief with parents' previous written consent and only when there is a health reason to do so.

I will never administer medicines containing aspirin to a child under the age of 16 unless they have been prescribed by a doctor.

Date policy was written	September 2013
This policy is due for review on the following date	March 2014

This policy supports the following requirements and standards:

#### England

Meeting the Early Years Foundation Stage Safeguarding and Welfare Requirements.

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### Health, Medicines

Providers must have and implement a policy and procedures for administering medicines